



## Commission Meeting Minutes

**Attending:** Chris Johnson, Vice Chairperson; Dorothy Milne, Secretary; Al Goldberg, Treasurer; Carolina Juarez, SSA Manager; Sandi Price, Executive Director of RPBA

**Absent:**

1. Welcome  
Meeting began at 9:05 a.m.
2. Community and Public Input  
None.
3. 2016 April Minutes  
Commission reviewed 2016 April Minutes. No changes, corrections nor additional information were requested. Motion to approve 2016 April Minutes (Goldberg/ Milne). Unanimously approved.
4. 2016 Financials through April  
Commission reviewed financials through April 2016. No changes, corrections nor additional information were requested. Commissioners asked if Clark Street Festival makes a profit, does the SSA get any funds returned from the sponsorship provided annually; Carolina will get back to them with a response.
5. 2017 Budget Workplan  
Carolina and Sandi presented different Budget template provided by the City of Chicago. Beginning with the 2017 budget, administrative expenses will consist of 100% of Category 6.0 SSA Management expenses plus 100% of Category 7.0A Non-Service (Office) Personnel expenses. Service Personnel, such as in-house sidewalk sweeping employees, now have a separate Personnel Category 7.0B, which does not count toward administrative expenses. To compensate for this change, the administrative limit has been increased from 20% to 30% of the levy portion of the 2017 budget.
6. Manager's Updates  
Carolina updated the commission on all the following:
  - On the Table Conversation  
Carolina hosted an on the table conversation with Latino businesses owners on Clark Street. 5 business owners were present, they decided they want to continue meeting.
  - Clark Street Revitalization  
RPBA staff presented a proposal to their board for support with placing banners and planters along Clark Street. Proposal was approved, implementation will begin immediately. Chris asked that new landscaping expenses be added to 2017 Budget.
  - Mile of Murals  
7 artists are working on both sides of Estes Viaduct this year. The project is an extension of a similar project in New York involving extinct birds from the region.
  - Maintenance (landscaping/window washing/mulching)  
Spring planters are up, window washing is happening in the next two weeks and mulching was provided by the City of Chicago to be placed in tree grates and in-ground planters.
  - Newly opened businesses –Safari Lounge, Adriana's Bridal, Ayo Fashion



**Clark/Morse/Glenwood Special Service Area #24**

**Wednesday, June 1, 2016 - 9 a.m.**

**RPBA's Office – 1448 W. Morse Ave.**

- Glenwood Sunday Market Outdoor Market Opening Day –June 5, 2016  
Carolina invited commissioners to attend upcoming event.
- Add a meeting in July to approve final budget  
Commission decided to meet on Monday, July 11, 2016 and skip August meeting.

7. New Business  
None

8. Old Business

- Dorothy Milne updated that Pride North will not be extended from its usual location nor will there be an additional day added to the celebration. Pride North will be one day in the same parameters as in previous years.

Meeting adjourned at 10:12 a.m.

**NEXT MEETING IS July 11, 2016 at 9 a.m.**