



Rogers Park Business Alliance Volunteer Program

The Rogers Park Business Alliance (RPBA) is a nonprofit organization in the Rogers Park neighborhood of Chicago, IL. It was founded in 1993 when three local organizations merged. RPBA's mission is to strengthen small businesses and enhance the quality of life for the residents of Rogers Park through business, community and economic development.

Volunteers work closely with RPBA staff and will learn about nonprofit organization management and operations including marketing, planning, budgeting, business and community development, fundraising, volunteer coordination, event planning and logistics, customer service, public relations and more. Volunteers will be assigned a supervisor who will guide their volunteer experience.

RPBA is an affirmative action/equal opportunity employer. RPBA does not discriminate based on race, color, religion, sex, handicap, sexual orientation or national origin.

Instructions

This completed application and accompanying documents may be mailed to RPBA at 1448 W. Morse Ave., Chicago, IL 60626, emailed to info@rpba.org or faxed to 773-508-9488.

To be considered for a volunteer position, you must submit the following:

- signed and completed application form
- resume

Personal Information: All Information requested will be viewed only by RPBA employees responsible for selecting volunteers.

Work/Volunteer Experience: Please list any paid or unpaid work you have done in the past two years, especially those that are relevant to the RPBA Volunteer positions.

Other Relevant Information: If the space provided is too limited to include information pertaining to your academic achievements, organizational involvements or any other relevant information, please include it on a separate page.

RPBA Volunteer Program Application

<p>Name:</p>	<p>Permanent Mailing Address:</p>
<p>Present Mailing Address:</p>	<p>Preferred Telephone: Email Address:</p>
<p>Current or Most Recent School Name</p> <p>Dates Attended: Major/Minor: GPA:</p> <p>Last Year Completed:</p>	<p>Previous School(s) Attended</p> <p>Dates Attended:</p> <p>Last Year Completed:</p>
<p>Work/Volunteer Experience #1 Most Recent</p> <p>Employer/Volunteer Site: Telephone #:</p> <p>Supervisor: Position Title: Duties:</p> <p>Start Date: End Date:</p>	<p>Work/Volunteer Experience #2</p> <p>Employer/Volunteer Site: Telephone #:</p> <p>Supervisor: Position Title: Duties:</p> <p>Start Date: End Date:</p>

<p>Dates and Times Available:</p>	<p>In case of emergency notify: Name: Relationship: Address: Telephone: Email</p> <p>Address:</p>
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Our specific program needs are always changing, but the following are some common activities we would expect volunteers to be engaged in. Please check as many that interest you as you choose.

Business and Community Development, Service and Outreach

Data Entry

Economic Development Programs

Farmers Market and Related Programs

Finance

Fundraising (grant writing, events, individual giving)

Marketing and Communications (traditional and social media)

Nonprofit Management and Operations

Planning

Public Relations

Research

Volunteer Coordination

Other: Please feel free to let us know your other areas of interest in the space below.