



Devon SSA 43 Security Camera Rebate Program 2019 Application

Welcome to Devon SSA 43!

Devon SSA 43 is a Special Service Area tax district that funds expanded services and programs through a property tax within a specific area. Devon SSA 43 provides such services as sidewalk cleaning, snow removal, landscaping, the Business Improvement Program and the Sign Removal Program. The Devon SSA 43 Service Provider is the Rogers Park Business Alliance (RPBA). Devon SSA 43 Commissioners oversee the services, budget and Service Provider.

What is the Security Rebate Program?

The Devon SSA 43 Security Rebate Program pays 50% up to \$1,500 of the cost for external security camera systems on the front of your business to help improve the safety of local business and the commercial district overall.

Eligible applicants:

Owners and tenants (with owner's written consent) of street level commercial property located within Devon SSA 43 boundaries. Owners or tenants of buildings which include two or more separate storefronts will have their applications evaluated on a case-by-case basis.

Eligible Expenses:

The hardware and installation of security camera systems that cover the entrances/exits of the business on the first floor.

How do I participate in the Security Camera Rebate Program?

1. Submit the attached application to: ssa43@rpba.org or Devon SSA 43 c/o Rogers Park Business Alliance 1448 W. Morse Ave. Chicago, IL 60626.
2. Once a complete application is on file, the Devon SSA 43 Commission will review the application and vote on approving the application.
3. After approval by the Devon SSA 43 Commission, Devon SSA 43/Rogers Park Business Alliance will issue a **Notice to Proceed Letter** authorizing you to start your project. Any work started before the Notice to Proceed Letter is issued will not be eligible for reimbursement.
4. After your cameras are installed, submit **Reimbursement Documents** listed below to receive your reimbursement by Devon SSA 43/Rogers Park Business Alliance.

**Devon SSA 43
Security Camera Rebate Program
2019 Application**

Submit to:

Devon SSA 43 c/o Rogers Park Business Alliance

1448 W. Morse Ave. Chicago, IL 60626

SSA 43 Hotline: 773.372.0391 | p: 773.508.5885 | f: 773.508.9488

1. Date Submitted: _____
2. Address for camera installation: _____
3. Applicant is (circle one): Property Owner Tenant
4. Applicant Name: _____
5. Company Name: _____
6. Mailing Address: _____
7. Work Phone: (____) _____ Mobile Phone: (____) _____
8. E-mail: _____
9. Property Owner information:
Name: _____
Address: _____
Phone: (____) _____ E-mail: _____
10. Project cost estimate: \$ _____
11. Contact person who will have access to camera footage:
Name: _____
Phone: _____ Email: _____
12. Submit the following documents with your Application:
 - a. Current lease agreement
 - b. Vendor Proposal that includes:
 - i. Camera hardware specifications (see sample specifications below)
 - ii. Camera footage storage system
 - iii. Cost estimate
 - iv. Estimated timeline to complete installation
 - c. Applicant Disclosure Statement (see below)
 - d. Property Owner Authorization Form (see below)
 - e. Copies of all required permits and insurance certificates for the project

FOR OFFICE USE ONLY:

Date Application approved by the Devon SSA 43 Commission: _____

Date of Notice to Proceed Letter: _____

**Devon SSA 43 Security Camera Rebate Program
2019 Applicant Disclosure Statement**

I _____(Applicant) assert that the information stated in the attached Application is true and correct.

Applicant fully understands that all work must comply with the Devon SSA 43 Security Camera Rebate Program and be approved by the Devon SSA 43 Commission. The project is not considered approved until the Applicant receives a Notice to Proceed Letter from Devon SSA 43/Rogers Park Business Alliance. If the project has changes after the Notice to Proceed Letter is issued, Applicant will have to submit all changes and have them approved. If changes are not approved, the Applicant will not receive a rebate.

Applicant agrees to comply with all City of Chicago, ADA, State of Illinois, Federal and Devon SSA 43 Security Camera Rebate Program terms and specific recommendations of the Devon SSA 43 Commission.

Applicant agrees to submit all requested Reimbursement Documents, including, but not limited to: required permit, invoices that list the installation date, cancelled checks, notarized contractor's affidavit and waiver of lien.

The applicant understands that Devon SSA 43 may change the requirements of the 2017 Devon SSA 43 Security Camera Rebate Program at any time. Devon SSA 43 and the Rogers Park Business Alliance are not responsible for work being completed.

Applicant (Please print name)

Date

Applicant Signature

Address for Camera Installation

Applicant Property PIN Number

**Devon SSA 43 Security Camera Rebate Program
2019 Property Owner Authorization Form**

NOTE: To be completed only if the Applicant is the Tenant.

I _____ (Property Owner) certify that I, owner of
_____ (address for camera installation) give
_____ (Applicant) authority to implement the described
improvements at the property along with any amendments that may be required by the Devon
SSA 43 Security Camera Rebate Program. I further acknowledge that the SSA #43 and/or Rogers
Park Business Alliance assume no liability in the event of any dispute between the Owner and
Applicant concerning any building improvement work undertaken by the tenant as a result of
the tenant's participation in the SSA #43 Security Camera Rebate Program.

The Owner understands that SSA #43 may change the requirements of the SSA #43 Security
Program Rebate Program at any time. SSA #43 and the Rogers Park Business Alliance are not
responsible for work being completed.

Property Owner's Name (Please Print)

Date

Property Owner's Signature

2019 Devon SSA 43 Security Camera Rebate Program Reimbursement Documents

After your cameras are installed, submit copies of the following documents in order to receive your reimbursement:

1. required permits
2. invoices that list the installation date
3. cancelled checks
4. notarized contractor's affidavit and waiver of lien
5. Other documents as may be required by the Devon SSA 43 Commission

Submit copies of the above listed documents to:

ssa43@rbpa.org or mail to:

Devon SSA 43 c/o Rogers Park Business Alliance

1448 W. Morse Ave. Chicago, IL 60626

SSA 43 Hotline: 773.372.0391 | p: 773.508.5885 | f: 773.508.9488

FOR OFFICE USE ONLY:

Date Reimbursement approved by the Devon SSA 43 Commission: _____

Devon SSA 43 Camera Requirements & Guidelines

Use these guidelines and minimum standards for your security camera system to qualify for the Security Camera Rebate program. For questions, contact the SSA 43 Program Manager at 773-372-0391 or ssa43@rpba.org.

City of Chicago Requirements:

- Camera resolution: Cameras must have a resolution of 1080p HD quality or higher.
- Equipment must remain on or in the building for at least three years.
 - If equipment is removed within three years, the applicant cannot apply for rebate programs in the future.
 - This does not apply if equipment is upgraded at the applicant's expense.
- Recipients have the option to participate in the City of Chicago OEMC's Private Sector Camera Initiative Program. For more information, visit:
https://www.cityofchicago.org/city/en/depts/oem/provdrs/tech/svcs/link_your_camera.html

Camera Guidelines and Tips:

- **Camera height:** Be sure to install the cameras at a height that is low enough to capture faces, which is approximately 12 feet from the sidewalk.
- **The price of digital cameras:** ranges from \$100 - \$10,000 but in the normal store the high definition camera is about \$100 and DVR is about \$500.
- **For motion recording:** To provide sufficient coverage, have 6-8 cameras, which cost about \$2300. The cost includes a monitor, the cameras and a hard drive. The hard drive should have at minimum three (3) terabytes, which records between two weeks to a month depending on how it is set up. This is motion recording, not 24-hour recording.
- **For 24-hour recording:** To provide sufficient coverage, have at minimum 6-8 cameras with and at least an eight (8) terabyte hard drive. There can be more than one hard drive in these systems. Have at least 2.4 megapixels for these cameras to zoom as well.
- **Monthly service fees:** service contracts can cover up to one year and cost about \$50/month; however, with no moving parts in a camera there are very few hardware problems, so make sure it is clear what is included in monthly service fees.
- **Existing system to upgrade:** it is cheaper if to use existing cables –for 8 cameras estimate \$1,200-\$1,300 and you will need to change the DVR; wiring is same for analogue or digital.