



Devon SSA 43

Security Camera Rebate Program

Welcome to Devon SSA 43!

Devon SSA 43 is a Special Service Area tax district that funds expanded services and programs through a property tax within a specific area. Devon SSA 43 provides such services as sidewalk cleaning, snow removal, landscaping, the Business Improvement Program and the Sign Removal Program. The Devon SSA 43 Service Provider is the Rogers Park Business Alliance (RPBA). Devon SSA 43 Commissioners oversee the services, budget and Service Provider.

What is the Security Camera Rebate Program?

The Devon SSA 43 Security Rebate Program **pays 50% of the cost up to \$2,000 for businesses to install outdoor security cameras** on the public way to help improve the safety of local business and the commercial district overall.

Eligible applicants:

Owners and tenants (with owner's written consent) of street level commercial property located within Devon SSA 43 boundaries (see [map here](#)).

Eligible Expenses:

The hardware and installation costs for exterior security camera systems that cover the **outside** (street or alley-facing) entrances/exits of the business on the first floor. Security cameras must be installed on the exterior of the building and must meet or exceed the following minimum specifications:

- weatherproof and outdoor rated;
- operate in high definition (1080p or better);
- include night vision capabilities;
- able to store footage for a minimum of 72 hours either locally or in a cloud based storage system.

Projects completed or installed prior to receiving funding approval are ineligible for the funding.

How do I participate in the Security Camera Rebate Program?

1. Submit the attached application and two written installation estimates to:
ssa43@rpba.org
2. Funding requests for \$500 or less may be approved administratively. Funding requests for more than \$500 will be reviewed and voted on by SSA commissioners at their next scheduled meeting.
3. After approval by the Devon SSA 43 Commission, Devon SSA 43/Rogers Park Business Alliance will issue a **Notice to Proceed Letter** authorizing you to start your project. Any work started before the Notice to Proceed Letter is issued will not be eligible for reimbursement.
4. After your cameras are installed, submit the **Reimbursement Documents** listed below to receive your reimbursement:
 - a. completed W9 form

- b. invoice & proof of payment for cameras, installation, and any necessary permits
- c. photos of the installed cameras

Devon SSA 43 Security Camera Rebate Program

Submit to:

Devon SSA 43 c/o Rogers Park Business Alliance
1448 W. Morse Ave. Chicago, IL 60626
ssa43@rpba.org
773.508.5885, x6

1. Date Submitted: _____
2. Address for camera installation: _____
3. Applicant is (circle one): Property Owner Tenant
4. Applicant Name: _____
5. Company Name: _____
6. Mailing Address: _____
7. Work Phone: (____) _____ Mobile Phone: (____) _____
8. E-mail: _____
9. Property Owner information:
Name: _____
Address: _____
Phone: (____) _____ E-mail: _____
10. Project cost estimate: \$ _____
11. Contact person who will have access to camera footage:
Name: _____
Phone: _____ Email: _____
12. Submit the following documents with your Application:
 - a. Current lease agreement
 - b. Vendor Proposals that include:
 - i. Camera hardware specifications (see sample specifications below)
 - ii. Camera footage storage system
 - iii. Cost estimate
 - iv. Estimated timeline to complete installation
 - c. Applicant Disclosure Statement (see below)
 - d. Property Owner Authorization Form (see below)
 - e. Copies of all required permits and insurance certificates for the project

FOR OFFICE USE ONLY:

Date Application approved by the Devon SSA 43 Commission: _____

Date of Notice to Proceed Letter: _____

Devon SSA 43 Security Camera Rebate Program

I _____ (Applicant) assert that the information stated in the attached Application is true and correct.

Applicant fully understands that all work must comply with the Devon SSA 43 Security Camera Rebate Program and be approved by the Devon SSA 43 Commission. The project is not considered approved until the Applicant receives a Notice to Proceed Letter from Devon SSA 43/Rogers Park Business Alliance. If the project has changes after the Notice to Proceed Letter is issued, Applicant will have to submit all changes and have them approved. If changes are not approved, the Applicant will not receive a rebate.

Applicant agrees to comply with all City of Chicago, ADA, State of Illinois, Federal and Devon SSA 43 Security Camera Rebate Program terms and specific recommendations of the Devon SSA 43 Commission.

Applicant agrees to submit all requested Reimbursement Documents, including, but not limited to: required permit, invoices that list the installation date, cancelled checks, notarized contractor's affidavit and waiver of lien.

The applicant understands that Devon SSA 43 may change the requirements of the Devon SSA 43 Security Camera Rebate Program at any time. Devon SSA 43 and the Rogers Park Business Alliance are not responsible for work being completed.

Applicant (Please print name)

Date

Applicant Signature

Address for Camera Installation

Applicant Property PIN Number

Devon SSA 43 Security Camera Rebate Program

NOTE: To be completed only if the Applicant is the Tenant.

I _____ (Property Owner) certify that I, owner of
_____ (address for camera installation) give
_____ (Applicant) authority to implement the described
improvements at the property along with any amendments that may be required by the Devon
SSA 43 Security Camera Rebate Program. I further acknowledge that the SSA #43 and/or West
Ridge Chamber of Commerce assume no liability in the event of any dispute between the
Owner and Applicant concerning any building improvement work undertaken by the tenant as a
result of the tenant's participation in the SSA #43 Security Camera Rebate Program.

The Owner understands that SSA #43 may change the requirements of the SSA #43 Security
Program Rebate Program at any time. SSA #43 and the West Ridge Chamber of Commerce are
not responsible for work being completed.

Property Owner's Name (Please Print)

Date

Property Owner's Signature

Devon SSA 43 Security Camera Rebate Program Reimbursement Documents

After your cameras are installed, submit copies of the following documents in order to receive your reimbursement:

1. completed W9 form
2. PWU permit number
3. photo of the installed camera(s)
4. invoices that list the installation date
5. proof of payment (canceled check or bank account screenshot)

Submit copies of the above listed documents to:

ssa43@rbpa.org or mail to:

Devon SSA 43 c/o Rogers Park Business Alliance
1448 W. Morse Ave. Chicago, IL 60626
p: 773.508.5885, x6 | f: 773.508.9488

FOR OFFICE USE ONLY:

Date Reimbursement approved by the Devon SSA 43 Commission: _____

Devon SSA 43 Camera Requirements & Guidelines

Use these guidelines and minimum standards for your security camera system to qualify for the Security Camera Rebate program. For questions, contact the SSA 43 Program Manager at or ssa43@rpba.org.

City of Chicago Requirements:

- Camera resolution: Cameras must have a resolution of 1080p HD quality or higher.
- Equipment must remain on or in the building for at least three years.
 - If equipment is removed within three years, the applicant cannot apply for rebate programs in the future.
 - This does not apply if equipment is upgraded at the applicant's expense.
- A [Public Way Use permit](#) may be required if your camera projects off the side of the building over the public right-of-way.
- Recipients have the option to participate in the City of Chicago OEMC's Private Sector Camera Initiative Program. For more information, visit:
https://www.cityofchicago.org/city/en/depts/oem/provdrs/tech/svcs/link_your_cameras.html